

**國立中興大學運動與健康管理研究所教學輔導委員會設置要點**  
**National Chung Hsing University Graduate Institute of Sports and Health Management**  
**Regulations Governing the Establishment of the Teaching and Guidance Committee**

中華民國 103 年 1 月 7 日 102 學年度第 1 學期第 7 次所務會議決議通過  
(Approved by the 7th Institute Affairs Meeting of the First Semester, Academic Year 102 on January 7, 2014)

第一條 本辦法依據本所所務會議決議，組織本所教學輔導委員會(以下簡稱本會)，負責本所學生教學輔導相關事宜。

These Regulations are established in accordance with a resolution of the Institute Affairs Meeting to organize the Teaching and Guidance Committee (hereinafter referred to as the "Committee") of the Institute, which shall be responsible for matters pertaining to the teaching and guidance of students.

第二條 本會每年於所務會議提出召集人改選，另由本所專任教師擔任委員。

The Chairperson of the Committee shall be subject to re-election annually at the Institute Affairs Meeting, and full-time faculty members of the Institute shall serve as committee members.

第三條 本會之任務如下：

The tasks of the Committee are as follows:

一、訂定本所教學與學生輔導方針。

To formulate policies for teaching and student counseling of the Institute.

二、負責學生輔導工作，定期召開師生會談。

To be responsible for student counseling work and to convene regular faculty-student meetings.

三、輔導學生選課、升學、就業等各種活動。

To counsel students in course selection, further education, employment, and other activities.

四、針對教學評鑑結果，輔導本所教師教學事宜。

To provide guidance to faculty members of the Institute on teaching matters in response to the results of teaching evaluations.

五、各項教學與學生輔導相關事宜之研究。

To research various matters related to teaching and student counseling.

第四條 本會若主席因故無法出席時，得指定一人代理主席，若未指定代理主席時，由出席人員公推一人代理主席。

If the Chairperson is unable to attend a meeting for any reason, they may designate a person to serve as the acting Chairperson. If an acting Chairperson has not been designated, the attending members shall elect one person from among themselves to act as the acting Chairperson.

第五條 本會非有應出席人過半數出席不得開會，非有出席人過半數同意不得為決議；對決議案應有三分之二以上出席同意始得覆議。

A meeting of the Committee may not be convened unless a majority of the members entitled to attend are present. A resolution may not be adopted without the affirmative vote of a majority of the members present. A motion for reconsideration of any resolution shall require the affirmative vote of at least two-thirds of the members present.

第六條 本會每學期至少召開一次，必要時得召開臨時會議。

The Committee shall convene at least once per semester; provisional meetings may be convened when necessary.

第七條 本辦法經所務會議通過後施行，修正時亦同。

These Regulations shall come into force upon approval by the Institute Affairs Meeting, and the same procedure shall apply to any amendments thereto.