

**國立中興大學運動與健康管理研究所所長選薦及解聘要點**  
**National Chung Hsing University Graduate Institute of Sports and Health Management**  
**Guidelines for the Election, Recommendation, and Dismissal of the Institute Director**

本辦法於九十六學年度第二學期九十七年五月十六日第五次所務會議通過

本辦法於中華民國九十六年五月二十八日經校長核定

本辦法於九十六學年度第二學期九十七年五月二十九日第六次所務會議修正通過

本辦法於九十七學年度第二學期九十八年三月十七日第一次所務會議修正通過

本辦法於九十九學年度第二學期一00年五月十七日第三次所務會議修正通過

本辦法於100學年度第二學期一0一年五月九日第四次所務會議修正通過

本辦法於103學年度第二學期一0四年三月二十四日第三次所務會議修正通過

本辦法於104學年度第一學期一0四年九月十五日第一次所務會議修正通過

107學年度第1學期第4次所務會議修正通過

107學年度第2學期第1次所務會議修正通過

109學年度第2學期第1次所務會議修正通過

111學年度第2學期第1次所務會議修正通過

**114學年度第1學期第4次所務會議修正通過**

(Passed by the 5th Institute Affairs Meeting of the 2nd semester of the 96th academic year on May 16, 2008)

(Approved by the President on May 28, 2008)

(Amended and passed by the 6th Institute Affairs Meeting of the 2nd semester of the 96th academic year on May 29, 2008)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 97th academic year on March 17, 2009)

(Amended and passed by the 3rd Institute Affairs Meeting of the 2nd semester of the 99th academic year on May 17, 2010)

(Amended and passed by the 4th Institute Affairs Meeting of the 2nd semester of the 100th academic year on May 9, 2011)

(Amended and passed by the 3rd Institute Affairs Meeting of the 2nd semester of the 103rd academic year on March 24,  
2014)

(Amended and passed by the 1st Institute Affairs Meeting of the 1st semester of the 104th academic year on September 15,  
2015)

(Amended and passed by the 4th Institute Affairs Meeting of the 1st semester of the 107th academic year)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 107th academic year)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 109th academic year)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 111th academic year)

(Amended and passed by the 4th Institute Affairs Meeting of the 1st semester of the 114th academic year)

**一、本所依據「國立中興大學組織規程」第三十條及「國立中興大學管理學院系所主管選薦及解聘要點」訂定本要點。**

These Guidelines are established in accordance with Article 30 of the "National Chung Hsing University Organization Regulations" and the "National Chung Hsing University College of Management Guidelines for the Election, Recommendation, and Dismissal of Department/Institute Heads."

**二、原任所長任期屆滿三個月前或因故出缺後一個月內，原任系所主管或院長應成立選薦委員會（以下簡稱委員會）辦理繼任主管人選之選薦事宜。**

The Dean or the incumbent Department or Institute Head shall establish an Election and Recommendation Committee (hereinafter referred to as the "Committee") to handle the election and recommendation of a successor no later than three months before the expiration of the incumbent

Institute Director's term or within one month after a vacancy occurs for any reason.

### 三、選薦委員會之設置及權責：

Committee Composition and Responsibilities:

(一) 委員會置委員五人，由本所所務會議遴選本所專任助理教授以上教師或校外傑出學術界人士組成，委員會召集人由委員互選之。委員被提名為所長候選人時，應辭去委員職或放棄被推薦為候選人資格。委員會須有應出席人數三分之二（含）以上出席，方得開議。

The Committee shall consist of five members selected by the Institute Affairs Meeting from among the Institute's full-time assistant professors or above, or distinguished scholars from outside the university. The Committee members shall elect a convener from among themselves. If a member is nominated as a candidate for Institute Director, they shall resign from the Committee or withdraw their candidacy. A quorum of two-thirds (inclusive) of the members eligible to attend is required to convene a meeting.

(二) 委員會之權責包括：舉薦與接受推薦所長候選人、訂定評審項目與評審表、審查候選人資格、公佈候選人名單、訂定選舉日期、辦理選舉事項等。

The Committee's responsibilities include: soliciting and accepting nominations for Institute Director candidates; establishing evaluation criteria and forms; reviewing the qualifications of candidates; announcing the list of candidates; setting the election date; and handling other election-related matters.

(三) 委員會於校長核聘新任所長後，自動解散。

The Committee shall be automatically dissolved after the President approves the appointment of the new Institute Director.

### 四、所長候選人之資格：

Qualifications of Candidates for Institute Director:

(一) 本所合格專任副教授以上教師。

Be a qualified full-time associate professor or above of the Institute.

(二) 由本所助理教授以上專任教師二分之一連署推薦之本校非本系所合格專任教授。

Be a full-time professor of the university, not affiliated with the Institute, recommended by a joint endorsement of at least one-half of the Institute's full-time assistant professors or above.

(三) 具有學術成就，行政能力，服務熱誠，高尚品德與對本校或本所有重要貢獻，且未曾因違反學術倫理而受校教師評審委員會處分者。

Possess academic achievements, administrative capabilities, a commitment to service, high moral character, and have made significant contributions to the University or the Institute, and have not been disciplined by the University's Faculty Evaluation Committee for violating academic ethics.

(四) 具有下列條件之一，其中著作需符合本校「教師升等評審標準暨聘任升等著作送審準則」之規定：

Meet one of the following criteria, with publications complying with the University's "Standards for Faculty Promotion Review and Guidelines for Faculty Promotions Publication Review":

1. 最近五年於管理學院認可之國際期刊、國科會各學門一級(或同級)期刊、或國際期刊對等之論文集發表論文〔含發明專利、新品種育成、技術移轉等成果〕二篇(件)以上(第一作者或通訊作者)；或由具審查制度之出版單位且經院教評會審查通過出版專書一本以上。

Within the past five years, published at least two papers (including invention patents, new variety cultivation, technology transfer, etc.) as the first author or corresponding author in international journals recognized by the College of Management, Tier 1 (or equivalent) journals listed by the National Science and Technology Council (NSTC) in various fields, or in proceedings of international conferences equivalent to international journals; or published one book by a publisher with a peer-review system and approved by the College's Faculty Evaluation Committee.

2. 最近五年曾主持二年以上國科會研究型計畫者。

Have led a research project funded by the NSTC for at least two years within the past five years.

3. 最近五年曾獲校級教學或服務特優獎勵者。

Have received a university-level outstanding teaching or service award within the past five years.

## 五、所長人選之選舉辦法：

Election Procedures for the Institute Director:

- (一) 就委員會所薦提之名單公開選舉，選舉當日公開開票。

A public election shall be held based on the list of candidates recommended by the Committee, with the ballots counted publicly on the election day.

- (二) 本所助理教授(含)以上專任教師為選舉人。

Full-time assistant professors (inclusive) or above of the Institute are eligible to vote.

- (三) 須選舉人三分之二以上投票始為有效。採無記名方式投票。

The election shall be valid only if at least two-thirds of the eligible voters participate.

Voting shall be conducted by secret ballot.

- (四) 委員會依得票較高之一至三名造冊為原則，並由全體選薦委員簽署推薦表，於原任所長任期屆滿前二個月，由院長商請校長擇聘之。

The Committee shall, in principle, compile a list of one to three candidates based on the highest number of votes, and all Committee members shall sign the recommendation form. The Dean shall submit the list to the President for appointment no later than two months before the expiration of the incumbent Institute Director's term.

## 六、所長任期為二年，由八月一日或二月一日起聘，連選得連任一次。任期中如有特殊情況發生，得由院長提議，或經所務會議代表二分之一（含）以上連署提不適任案，由院長召開所務會議，經所務會議全體代表三分之二（含）以上之同意，由院長簽請校長解除其主管職務，並依規定另行選薦。

The term of office for the Institute Director is two years, commencing on August 1 or February 1. The Institute Director may be re-elected for one consecutive term. If exceptional circumstances arise during the term, the Dean may propose, or at least one-half of the representatives of the Institute Affairs Meeting may jointly submit a motion of no confidence. The Dean shall then

convene an Institute Affairs Meeting. If at least two-thirds (inclusive) of all representatives of the Institute Affairs Meeting agree with the motion, the Dean shall request the President to remove the Institute Director from their position, and a new election process shall be initiated in accordance with these Guidelines.

七、本要點經所務會議通過，提請院長核備後實施，修正時亦同。

These Guidelines shall take effect after being passed by the Institute Affairs Meeting and submitted to the Dean for record. The same procedure shall apply to any amendments.