

國立中興大學運動與健康管理研究所學術發展暨實驗室管理委員會設置辦法
National Chung Hsing University Graduate Institute of Sports and Health Management
Regulations for the Establishment of the Academic Development and Laboratory

本辦法於中華民國 97 年 9 月 16 日經所務會議通過

106 年 9 月 19 日 106 學年第 1 學期第 1 次所務會議修訂通過

(Approved at the Institute Affairs Meeting on September 16, 2008)

(Amended and approved at the 1st Institute Affairs Meeting of the 1st semester of Academic Year 2017 on September 19, 2017)

第一條 為提昇本所教學與研究品質，並有效管理本所實驗室，特設置學術發展暨實驗室管理委員會（以下簡稱本委員會）。

To enhance the quality of teaching and research within the Institute and to effectively manage the Institutes laboratories, the Academic Development and Laboratory Management Committee (hereafter referred to as "the Committee") is hereby established.

第二條 本委員會置委員五至七人，委員任期為一年且均為義務職。委員會召集人由本所所長就本所專任教師遴聘之，其他委員由本所專任教師投票互選擔任之，於每學年度第一學期所務會議舉行委員之改選，連選得連任。

The Committee shall consist of **five to seven members**, who shall serve on a voluntary basis for a term of one year. The committee chair shall be appointed by the **Institute Director** from among the full-time faculty members. Other members shall be **elected by a mutual vote** among the Institutes full-time faculty. The election shall be held during the Institute Affairs Meeting in the first semester of each academic year, and members may be re-elected for consecutive terms.

第三條 本委員會任務如下：

The Committee is tasked with the following responsibilities:

一、規劃本所學術發展策略以及辦理各項學術活動。

Planning the Institutes strategies for academic development and organizing academic activities.

二、規劃實驗室軟體及硬體設備之教學與研究需求。

Planning laboratory hardware and software requirements for teaching and research purposes.

三、協調實驗室之使用。

Coordinating laboratory usage.

四、管理與維護實驗室相關之軟硬體設備。

Managing and maintaining laboratory hardware and software resources.

五、管理與訓練實驗室管理人員。

Supervising and training laboratory management personnel.

六、執行所長委辦之相關事項。

Executing tasks assigned by the Institute Director.

第四條 本委員會每學期召開會議一次，遇有重要事項，得召開臨時會。

The Committee shall convene at least once per semester and may hold additional meetings as necessary for urgent matters.

第五條 本委員會設置辦法於所務會議通過後實施，修正時亦同。

These regulations shall take effect upon approval by the Institute Affairs Meeting. The same procedure applies to subsequent amendments.