

**國立中興大學運動與健康管理研究所教師評審委員會組織辦法**  
**National Chung Hsing University Graduate Institute of Sports and Health Management**  
**Regulations for the Organization of the Faculty Evaluation Committee**

本辦法於中華民國九十七年九月十六日經所務會議通過

本辦法於九十七學年度第二學期九十八年三月十七日第一次所務會議修正通過

本辦法於九十九學年度第二學期一〇〇年三月二十五日第二次所務會議修正通過

103年9月10日103學年第1學期第1次所務會議修正通過

**112年2月23日111學年第2學期第1次所務會議修正通過**

(Passed by the Institute Affairs Meeting on September 16, 2008)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 97th academic year on March 17, 2009)

(Amended and passed by the 2nd Institute Affairs Meeting of the 2nd semester of the 99th academic year on March 25, 2010)

(Amended and passed by the 1st Institute Affairs Meeting of the 1st semester of the 103rd academic year on September 10, 2014)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 111th academic year on February 23, 2023)

- 一、依據本校組織章程及本校各系（所）教師評審委員會組織章程之規定訂定本辦法。

These Regulations are established pursuant to the University's Organization Regulations and the regulations governing each department's and institute's Faculty Evaluation Committee.

- 二、本所教評會置委員七人，以所長為當然委員兼召集人，開會時並任主席。推（遴）選委員六人，由本所講師以上專任教師就合格專任教授、副教授中推選產生之，其中具教授資格之人數，不得少於五人。如本所教授人數不足時，其不足人數由校內外性質相近系所教授或國內研究機構具相當於教授資格之研究人員遴選若干人，經所務會議通過，送請院長轉請校長核聘之。

The Institute's Faculty Evaluation Committee (hereinafter referred to as the "FEC") shall consist of seven members. The Institute Director shall serve *ex officio* as a member and convener, and shall chair the meetings. Six members shall be elected from among the Institute's full-time lecturers or above who are qualified as full-time professors or associate professors. At least five members must hold the rank of professor. If the number of professors in the Institute is insufficient, the remaining members shall be selected from professors of departments with similar fields within or outside the university, or researchers from domestic research institutions with qualifications equivalent to a professor. These selections require the approval of the Institute Affairs Meeting and are submitted to the Dean, who will forward the request to the President for appointment.

三、教師評審委員會所推選委員應為學養俱佳、教學認真、公正、熱心之教授、副教授，並具有下列條件之一：

Members elected to the FEC shall be professors or associate professors with excellent academic credentials, who are dedicated to teaching, impartial, and enthusiastic. They must also meet at least one of the following criteria:

(一) 最近五年曾主持二年以上國科會研究型計畫者。

Have led a research project funded by the **National Science and Technology Council (NSTC)** for at least two years within the past five years..

(二) 最近五年個人 RPI 值達國科會各學門研究計畫申請人之 RPI 平均值以上。

Have an individual RPI value in the past five years that reaches or exceeds the average RPI value of applicants for research projects in each discipline of the **NSTC**.

(三) 最近五年於各學院認可之國際期刊發表論文〔含發明專利、新品種育成、技術移轉等成果〕二篇(件)(第一作者或通訊作者)以上。【包含國科會各學門之一級期刊或國際期刊對等之論文集論文二篇以上。】

Have published at least two papers (including invention patents, new variety cultivation, technology transfer, etc.) as the first author or corresponding author in international journals recognized by each college within the past five years. [This includes at least two papers in Tier 1 journals in each discipline of the **NSTC** or in proceedings of international conferences equivalent to international journals.]

(四) 最近五年由具審查制度之出版單位且經院教評會審查通過出版專書一本(含)以上。前述之著作均須符合本校「教師升等評審標準暨聘任升等著作送審準則」之規定。

Have published at least one book within the past five years by a publisher with a peer-review system and approved by the College's Faculty Evaluation Committee. The aforementioned publications must comply with the university's "Standards for Faculty Promotion Review and Guidelines for Faculty Promotions Publication Review."

四、本所教評會委員任期一年，連選得連任。

The term of office for members of the FEC is one year, and members are eligible for re-election..

五、本所教評會審查教授案件時，副教授委員不列入出席人數，亦不得執行對教授資格之評審。如所長不具教授資格，評審教授資格案時改由委員互推一人擔任召集人並主持會議。本所設教師評審委員會（以下簡稱教評會），審議下列事項：

When the FEC reviews cases involving professors, associate professor members are not included in the attendance count and are not allowed to evaluate the qualifications of professors. If the Institute Director does not hold the rank of professor, when reviewing the qualifications of professors, one member shall be elected by the committee members to serve as the convener and chair the meeting. The FEC shall review the following matters:

(一) 專、兼任教師之聘任、聘期及提敘事項。

Matters related to the appointment, contract period, and salary adjustment of full-time and part-time faculty members.

(二) 專、兼任教師之升等及改聘事項。

Matters related to the promotion and reappointment of full-time and part-time faculty members.

(三) 專、兼任教師之停聘、解聘、不續聘、資遣原因認定及教師違反義務之處理事項。

Matters related to the suspension, dismissal, non-renewal of appointment, determination of reasons for severance, and handling of violations of duties by full-time and part-time faculty members.

(四) 其他有關教師評審之重要事項。(如講學、研究、進修、延長服務、資遣原因認定、教師違反義務之處理...等。惟講學、研究期間在一個月以內或寒暑假期間，得逕依行政程序，報請校長核定)。

Other important matters related to faculty evaluation (such as lectureships, research, professional development, extension of service, determination of reasons for severance, and handling of violations of duties by faculty members). However, if the period of lectureship or research is within one month or during winter and summer breaks, the matter may be directly processed through administrative procedures and submitted to the President for approval.

(五) 校長、院長提議事項。

Matters proposed by the President or the Dean.

六、本所教評會以每學期開會一次為原則，必要時得召開臨時會議。

The FEC shall, in principle, meet once per semester. Special meetings may be convened when necessary.

七、本所教評會審議教師聘任、升等及改聘有關事項，應經委員三分之二

(含)以上出席(審查教授案時為教授級委員三分之二(含)以上出席)，參加表決委員三分之二(含)以上評審通過，始得向法院級教師評審委員會推薦或依本校相關規定辦理有關事項；其他有關教師評審事宜及校長、院長提議事項，由本所教評會依本所發展需要及相關規定審查，通過後依相關規定辦理之。

When the FEC reviews matters related to the appointment, promotion, and reappointment of faculty members, at least two-thirds (inclusive) of the members must be present (when reviewing professor cases, at least two-thirds (inclusive) of the professor-level members must be present). The review must be approved by at least two-thirds (inclusive) of the participating members before it can be recommended to the college-level Faculty Evaluation Committee or processed according to relevant university regulations. Other matters related to faculty evaluation and matters proposed by the President or the Dean shall be reviewed by the FEC in accordance with the Institute's development needs and relevant regulations. After approval, they shall be handled according to the applicable regulations.

- 八、本所教評會各委員均應親自出席，惟遇有師生關係、三親等內血親、姻親、學術合作關係或相關利害關係人，應自行迴避。未自行迴避者，主席應經會議決議請該委員迴避。

All members of the FEC shall attend the meetings in person. However, members must recuse themselves from conflicts of interest, such as relationships with students, blood relatives or in-laws within the third degree of kinship, academic collaboration, or other related interests. If a member fails to recuse themselves, the chairperson shall request the member to withdraw from the meeting through a resolution of the meeting.

有前項應迴避之情形而不自行迴避或有具體事實足認委員就審議案件有偏頗之虞者，當事人得向本會申請該委員迴避，並應舉其原因事實。迴避委員應就相關案件全程迴避且不列入應出席人數。

If a member fails to recuse themselves when recusal is required, or if there are concrete facts demonstrating that a member has a bias in the case under review, the party involved may apply to the Committee for the recusal of that member, and shall state the reasons. The recused member shall completely withdraw from the relevant case and will not be included in the attendance count.

- 九、本所教師聘任暨升等辦法、升等暨改聘評審辦法另訂之。

The Institute's regulations for faculty appointment and promotion, and the regulations for promotion and reappointment review, are established separately.

- 十、本辦法未盡事宜悉依相關法令及本校與本所有關規定辦理之。

Matters not covered by these Regulations shall be handled in accordance with relevant laws and regulations of the University and the Institute.

- 十一、本辦法經所務會議通過，報院核定後公佈施行，修訂時亦同。

These Regulations shall take effect after being passed by the Institute Affairs Meeting and submitted to the College for record and public announcement.

The same procedure shall apply to any amendments.