

國立中興大學運動與健康管理研究所碩士生研究室管理辦法
National Chung Hsing University Graduate Institute of Sports and Health Management
Regulations for the Management of Master's Student Research Rooms

112 年 9 月 7 日 112 學年度第一學期第一次所務會議通過
(Passed by the 1st Institute Affairs Meeting of the 1st semester of the 2023 academic year on September 7, 2023)

- 一、為提供運健所(以下簡稱本所)碩士生良好之自修及研究環境，並維護研究室使用功能，特訂定本辦法。

To provide master's students of the Graduate Institute of Sports and Health Management (hereinafter referred to as "the Institute") with a conducive environment for independent study and research, and to maintain the functionality of the research rooms, these Regulations are hereby established.

- 二、使用研究室應遵守事項：

Users of the research rooms shall adhere to the following rules:

- (一) 不得在研究室明火烹飪、焚燒物品、烤肉或燃放煙火。

Open flames, burning of materials, barbecuing, and setting off fireworks are prohibited in the research rooms.

- (二) 不得存放任何危險品或違禁物品。

Storing any dangerous or prohibited items is not allowed.

- (三) 不得私接電力線路。

Unauthorized connection of electrical circuits is prohibited.

- (四) 不得有飲酒、賭博、毆鬥、吸菸、嚼食檳榔等或其他違反公序良俗之行為。

Drinking alcohol, gambling, fighting, smoking, chewing betel nut, or any other behavior that violates public order or morals is prohibited.

- (五) 研究室內檯燈、電腦及本所提供或核可之電器應妥善珍惜使用。

Desk lamps, computers, and other electrical appliances provided or approved by the Institute in the research rooms shall be used with care and consideration.

- (六) 研究室內應經常保持肅靜並將電子用品設定靜音，不得喧嘩吵鬧或有妨害他人自修之舉動。

The research rooms shall be kept quiet at all times, and electronic devices shall be set to silent mode. Noisy behavior or any actions that disturb the independent study of others are prohibited.

- (七) 使用者應保持研究室之環境整潔。

Users shall maintain the cleanliness of the research rooms.

(八) 不得擅自變更研究室原有之設施。

Unauthorized alteration of the original facilities of the research rooms is prohibited.

(九) 公物須加以愛護，如有損壞或遺失，應照價賠償或恢復原狀。

Public property shall be treated with care. Any damage or loss shall be compensated for at the original price or restored to its original condition.

(十) 不得邀約外人在研究室內集會或進行商業行為。

Inviting outsiders to the research rooms for gatherings or commercial activities is prohibited.

(十一) 不得飼養動物。

Keeping pets is not allowed.

(十二) 不得有妨害研究室安全之任何情事。

Any actions that compromise the safety of the research rooms are prohibited.

(十三) 不得霸佔研究室公物或將研究室公物移至他處使用。

Monopolizing or moving public property of the research rooms to other locations for use is prohibited.

(十四) 研究室不負責私人物品保管之責，借用者請自行妥善保管。

The research rooms are not responsible for the safekeeping of personal belongings. Users are responsible for the security of their own items.

(十五) 為節約能源，離開研究室，應隨手關閉不需要之空調、照明及電器等，並確認門窗是否上鎖。

To conserve energy, users shall turn off unnecessary air conditioning, lighting, and electrical appliances when leaving the research rooms, and shall ensure that doors and windows are securely locked.

(十六) 每學年進行座位抽籤，抽籤順序為碩一、二優先，若有剩餘座位開放碩三以上學長姐抽籤。

A seating lottery will be held each academic year. The order of the lottery will be first-year master's students, followed by second-year master's students. If there are remaining seats, master's students in their third year or above may participate in the lottery.

三、退還研究室規定：

Return of Research Room:

(一) 使用者於使用期滿前，需清空研究室座位，並於打掃清理後，歸還鑰匙。

Before the end of the usage period, users shall vacate their research room seats, clean the area, and return the keys.

(二) 使用者如有損壞設備情事，應照價賠償或恢復原狀。

Users are responsible for compensating for or restoring to its original condition any damaged equipment.

四、研究生應自行協調輪值負責研究室之環境清潔，由班導師或所長不定期巡查。

Graduate students shall coordinate among themselves to take turns cleaning the research room environment. The class advisor or the Institute Director will conduct irregular inspections.

五、本所研究生應確實遵守學生研究室管理辦法。若違反規定，經規勸仍未能遵守規定者，經本所主管裁決後，得取消其研究室、研究設備之使用權，下學年度不得提出申請。

Graduate students of the Institute must strictly abide by the Regulations for the Management of Student Research Rooms. If a student violates the regulations and fails to comply after being advised, the Institute Director may, upon deliberation, revoke the student's right to use the research room and equipment. The student will not be allowed to apply for research room access in the following academic year.

六、本辦法經所務會議通過後公佈實施，修訂時亦同。

These Regulations shall take effect following approval by the Institute Affairs Meeting and public announcement. The same procedure shall apply to any amendments.