

國立中興大學運動與健康管理研究所  
研究生出席學術活動補助暨獎勵辦法

National Chung Hsing University Graduate Institute of Sports and Health Management

Regulations for Subsidizing and Awarding Graduate Students' Participation in Academic Activities

103 年 2 月 18 日 102 學年度第 2 學期第 1 次所務會議通過

103 年 5 月 13 日 102 學年度第 2 學期第 3 次所務會議修正通過

107 年 10 月 23 日 107 學年度第 1 學期第 2 次所務會議修正通過

109 年 12 月 08 日 109 學年度第 1 學期第 3 次所務會議修正通過

111 年 6 月 14 日 111 學年度第 2 學期第 4 次所務會議修正通過

**113 年 2 月 22 日 112 學年度第 2 學期第 1 次所務會議修正通過(第 3、9 條)**

(Passed by the 1st Institute Affairs Meeting of the 2nd semester of the 102nd academic year on February 18, 2014)

(Amended and passed by the 3rd Institute Affairs Meeting of the 2nd semester of the 102nd academic year on May 13, 2014)

(Amended and passed by the 2nd Institute Affairs Meeting of the 1st semester of the 107th academic year on October 23, 2018)

(Amended and passed by the 3rd Institute Affairs Meeting of the 1st semester of the 109th academic year on December 8, 2020)

(Amended and passed by the 4th Institute Affairs Meeting of the 2nd semester of the 111th academic year on June 14, 2022)

(Amended and passed by the 1st Institute Affairs Meeting of the 2nd semester of the 112th academic year on February 22, 2023 (Articles 3 and 9))

第一條 為鼓勵運動與健康管理研究所(以下簡稱本所)學生踴躍參與國內學術講座、研討會，以累積學術活動經驗及培育本所優秀研究人才，特訂定本辦法。

These Regulations are established to encourage graduate students of the National Chung Hsing University Graduate Institute of Sports and Health Management (hereinafter referred to as "the Institute") to actively participate in domestic academic lectures and conferences, thereby accumulating academic experience and fostering outstanding research talent within the Institute.

第二條 本辦法補助及獎勵對象為本所在學研究生且實際參與活動、投稿論文者，投稿之論文須有本所教師擔任指導教師。

The subsidies and awards under these Regulations are available to currently enrolled graduate students of the Institute who actively participate in activities and submit papers. The submitted papers must have a faculty member of the Institute as the supervising advisor.

第三條 各項補助及獎勵標準如下：

The standards for subsidies and awards are as follows:

性質 Category	報名費、交通費、住宿費補助標準 Registration Fee, Transportation, and Accommodation Subsidy Standards	優秀論文獎勵標準 Outstanding Paper Award Standards	核定權限 Approval Authority
國內研討會 Domestic Conferences	<ol style="list-style-type: none"> <li>參加本所舉辦或協辦之相關研討會不在此補助範圍內。 Participation in conferences organized or co-organized by the Institute is not covered by this subsidy.</li> <li>補助報名費、交通費、住宿費，檢具單據核實報支。 Subsidies for registration fees, transportation, and accommodation will be reimbursed based on submitted receipts.</li> </ol>	<p>榮獲優秀論文獎 者，頒發獎勵金新 台幣 1,000 元整。</p> <p>Recipients of outstanding paper awards will receive a monetary award of NTD 1,000.</p>	<p>所長</p> <p>Institute Director</p>
國內舉辦 之國際會議 International Conferences Held in Taiwan	<ol style="list-style-type: none"> <li>論文以英文撰寫、會議全程以英文發表、至少三個以上國家參與之研討會。 Conferences where papers are written in English, the entire conference is conducted in English, and participants are from at least three countries.</li> <li>補助報名費、交通費、住宿費，需檢具單據核銷。 Subsidies for registration fees, transportation, and accommodation require receipts for reimbursement.</li> </ol>	<p>榮獲優秀論文獎 者，頒發獎勵金新 台幣 2,000 元整。</p> <p>Recipients of outstanding paper awards will receive a monetary award of NTD 2,000.</p>	<p>所長</p> <p>Institute Director</p>
國內學術 講座、論壇 Domestic Academic Lectures and Forums	<ol style="list-style-type: none"> <li>擔任學術講座或論壇演講者、主持人或與談人。 Serving as a speaker, presenter, moderator, or discussant at academic lectures or forums.</li> <li>補助報名費、交通費、住宿費，需檢具單據核銷。 Subsidies for registration fees, transportation, and accommodation require receipts for reimbursement.</li> </ol>	--	<p>所長</p> <p>Institute Director</p>
國外學術 會議、論壇、研討會 Overseas Academic Conferences, Forums, and Symposia	<p>出席國際學術會議、論壇、研討會並發表論文。 Attending international academic conferences, forums, or symposia and presenting a paper.</p>		<p>所長</p> <p>Institute Director</p>

第四條 研究生在學期間每位得申請補助 2 次，補助經費額度上限為每次新臺幣 3,000 元整。

Each graduate student may apply for subsidies up to two times during their studies. The maximum subsidy amount is NTD 3,000 per application.

第五條 申請核銷項目須符合「國內出差旅費報支要點」，並檢據票根、購票證明、統一發票或收據等相關文件核實報支。

Items for which reimbursement is requested must comply with the "Directions of the Domestic Travel Allowance Disbursement," and supporting documents such as ticket stubs, purchase receipts, and original invoices or receipts must be submitted for reimbursement.

第六條 申請本辦法之補助者，請於一週前提出申請並確實填寫補助申請表並檢附相關證明文件。

Applicants for subsidies under these Regulations shall submit their applications one week in advance and accurately complete the subsidy application form, along with the required supporting documents.

第七條 申請本辦法之獎勵者，每篇優秀論文獎勵僅限申請一次，需檢附其他作者同意書，請於會議結束後一個月內，提出申請並確實填寫獎勵申請表。

Applicants for awards under these Regulations may only apply for the outstanding paper award once per paper. A consent form from other authors is required. Applications should be submitted within one month after the conference concludes, and the award application form must be accurately completed.

第八條 本辦法之補助、獎勵經費由本所研究生服務學習獎助學金統籌支付，並得視經費實際狀況酌予調整各項補助金額。

The subsidies and awards under these Regulations are funded by the Institute's graduate student service and learning scholarship fund. The subsidy amounts for each item may be adjusted based on the actual budget situation.

第九條 申請相關獎勵並發表論文者，所發表之論文須以在國立中興大學完成之研究為主，並以本所名義發表者為限。

**Applicants applying for awards and presenting papers must ensure the presented paper is primarily based on research completed at National Chung Hsing University and is presented under the name of the Institute.**

第十條 本辦法經所務會議通過後實施，修正時亦同。

These Regulations shall be implemented after being passed by the Institute Affairs Meeting. The same procedure applies to any amendments.