

國立中興大學運動與健康管理研究所教師聘任暨升等評審辦法  
National Chung Hsing University Graduate Institute of Sports and Health Management  
Regulations for Faculty Appointment and Promotion Review

本辦法於中華民國 96 年 12 月 23 日經所務會議決議通過

本辦法於中華民國 98 年 3 月 17 日經所務會議修正通過

本辦法於中華民國 99 年 9 月 17 日經所務會議修正通過

本辦法於中華民國 100 年 1 月 25 日經所務會議修正通過

本辦法於中華民國 101 年 3 月 28 日經所務會議修正通過

本辦法於中華民國 103 年 9 月 10 日經所務會議修正通過

本辦法於中華民國 104 年 1 月 19 日經所務會議修正通過

本辦法於中華民國 104 年 2 月 06 日經所務會議修正通過

本辦法於中華民國 104 年 3 月 03 日經所務會議修正通過

本辦法於中華民國 107 年 2 月 27 日經所務會議修正通過

本辦法於中華民國 112 年 2 月 23 日經所務會議修正通過

(Passed by the Institute Affairs Meeting on December 23, 2007)

(Amended and passed by the Institute Affairs Meeting on March 17, 2009)

(Amended and passed by the Institute Affairs Meeting on September 17, 2010)

(Amended and passed by the Institute Affairs Meeting on January 25, 2011)

(Amended and passed by the Institute Affairs Meeting on March 28, 2012)

(Amended and passed by the Institute Affairs Meeting on September 10, 2014)

(Amended and passed by the Institute Affairs Meeting on January 19, 2015)

(Amended and passed by the Institute Affairs Meeting on February 6, 2015)

(Amended and passed by the Institute Affairs Meeting on March 3, 2015)

(Amended and passed by the Institute Affairs Meeting on February 27, 2018)

(Amended and passed by the Institute Affairs Meeting on February 23, 2023)

第一條 依據本校各系（所）教師評審委員會組織章程第七條、本校教師聘任暨升等辦法、本校教師升等評審標準暨聘任升等著作送審準則及本院教師聘任暨升等評審辦法等其他相關規定訂定本辦法。

These Regulations are established pursuant to Article 7 of the Organization Regulations of each department's and institute's Faculty Evaluation Committee of the University; the University's Regulations for Faculty Appointment and Promotion; the University's Standards for Faculty Promotion Review and Guidelines for Faculty Promotions Publication Review; the College's Regulations for Faculty Appointment and Promotion Review; and other relevant regulations.

第二條 本所新聘教師應符合下列規定：

Newly appointed faculty members of the Institute shall meet the following requirements:

一、助理教授之聘任以具有博士學位者為原則。

In principle, appointment to the rank of assistant professor requires a doctoral degree.

二、副教授之聘任以取得博士學位後，曾擔任助理教授三年以上或相當職位之研究工作四年以上，在該學術領域有貢獻或創見者為原則。

In principle, appointment to the rank of associate professor requires a doctoral degree and at least three years of experience as an assistant professor or four years of equivalent research experience, with contributions or original ideas in the relevant academic field.

三、教授之聘任以取得博士學位後，曾擔任副教授三年以上，在該學術領域內有貢獻或創見者為原則。

In principle, appointment to the rank of professor requires a doctoral degree and at least three years of experience as an associate professor, with contributions or original ideas in the relevant academic field.

四、具有教育部頒發教師證書者，得依其教學與研究著作聘任為本所助理教授、副教授、教授等各等級教師。

Those who hold a teaching certificate issued by the Ministry of Education may be appointed as assistant professors, associate professors, or professors of the Institute based on their teaching and research publications.

五、本所擬新聘教師需公開甄選並經本所專任教師二分之一(含)以上同意後，使得送所教評會審議。

New faculty appointments proposed by the Institute require an open recruitment process and the approval of at least one-half (inclusive) of the full-time faculty members of the Institute before being submitted to the Institute's Faculty Evaluation Committee for review.

第三條 本所專、兼任教師升等之評審項目及所佔比例，依管理學院規定辦理。

The review items and their respective weights for the promotion of full-time and part-time faculty members of the Institute shall be governed by the regulations of the College of Management.

第四條 本所專、兼任教師聘任升等案，其學術成果指標應達下列最低標準始得受理：

The academic achievement indicators for full-time and part-time faculty members applying for appointment or promotion in the Institute must meet the following minimum standards to be considered:

教授：研究百分之五十，教學百分之三十及服務百分之二十，升等教授者需達總分八十分（含）以上。

Professor: Research (50%), Teaching (30%), and Service (20%). Applicants for promotion to professor must achieve a total score of 80 (inclusive) or above.

副教授：研究百分之四十，教學百分之三十及服務百分之三十，升等副教授者需達總分七十五分（含）以上。

Associate Professor: Research (40%), Teaching (30%), and Service (30%). Applicants for promotion to associate professor must achieve a total score of 75 (inclusive) or above.

本評分標準僅為申請升等、改聘最低門檻之用。

These scoring standards are only the minimum thresholds for applying for promotion or reappointment.

#### 一、研究

##### Research

- (一) 申請升等或改聘之教師須提出代表著作及參考著作。「代表著作」及「參考著作」均須符合「國立中興大學教師升等評審標準暨聘任升等著作送審準則」之規定。

Faculty members applying for promotion or reappointment shall submit representative works and reference works. Both "representative works" and "reference works" must comply with the "National Chung Hsing University Standards for Faculty Promotion Review and Guidelines for Faculty Promotions

Publication Review."

(二) 著作之成績評審，依下列標準評定。

The evaluation of publications is based on the following standards:

1. 專書：具有審查制度並公開出版發行者，每篇三十分。

Books: Books published with a peer-review system: 30 points per book.

2. 論文：

Journal Articles:

(1) 第一類：每篇三十分。

Category 1: 30 points per article.

甲：SCI(E)、SSCI、EI、A&HCI 收錄之期刊。

Journals indexed in SCI(E), SSCI, EI, A&HCI.

乙：國內 TSSCI、TSCI 收錄之第一級期刊。

Tier 1 journals indexed in TSSCI and TSCI in Taiwan.

(2) 第二類：

Category 2:

甲：國內 TSSCI、TSCI 收錄之第二級期刊（每篇二十分）。

Tier 2 journals indexed in TSSCI and TSCI in Taiwan (20 points per article).

乙：國際期刊（每篇二十分），符合『國立中興大學教師升等評審標準暨聘任升等著作送審準則』標準。

International journals (20 points per article), meeting the standards of the "National Chung Hsing University Standards for Faculty Promotion Review and Guidelines for Faculty Promotions Publication Review."

丙：國科會收錄之第三級期刊（每篇十分）。

Tier 3 journals indexed by the **National Science and Technology Council** (NSTC) (10 points per article).

丁：本所認可期刊（每篇十分）。

Journals recognized by the Institute (10 points per article).

(甲) 興大體育學刊。

Journal of NCHU Physical Education Research.

(乙) 習慣領域期刊(JHD)。

Journal of Habitual Domains (JHD).

(丙) 台中教育大學體育學系系刊。

N.T.C.U Physical Education.

(丁) 國立臺灣體育學院體育學系（所）刊。

Department of P.E. & Graduate Institute of P.E. Journal.

(戊) 彰化師大體育學報。

NCUE Physical Education.

3. 專利：國內外專利，每件二十分。

Patents: Domestic or international patents: 20 points per patent.

4. 作者為二人以上時，第一作者或通訊作者得全分，第二作者為百分之六十、第三作者為百分之五十、第四作者(含)以後為百分之三十。

For works with multiple authors, the first author or corresponding author

receives the full score. The second author receives 60% of the score, the third author receives 50% of the score, and the fourth author (inclusive) and subsequent authors receive 30% of the score.

- (三) 研究成績總分一百分，如逾一百分者以一百分計，本部份分數需達八十分以上方得送審。升等教授者，總分乘以百分之五十為本研究部分分數；升等副教授者，總分乘以百分之四十為本研究部分分數。

The total score for research achievement is 100 points. If the score exceeds 100 points, it will be counted as 100 points. This section must achieve a score of 80 or above to be eligible for review. For applicants for promotion to professor, 50% of the total score is counted as the research score. For applicants for promotion to associate professor, 40% of the total score is counted as the research score.

## 二、教學

### Teaching

- (一) 任教課程（最高六分）。

Courses Taught (Maximum 6 points):

- 1、任三年授課時數達本校規定標準者，得六分。

Six points are awarded for teaching hours that meet the university's standards for three years.

- (二) 教學績效（最高八分）。

Teaching Performance (Maximum 8 points):

- 1、任三年教學獲獎紀錄，得二分。

Two points are awarded for receiving teaching awards in three years.

- 2、指導研究生論文優異者，得二分。

Two points are awarded for supervising graduate students with outstanding theses.

- 3、指導研究生，每一名二分。

Two points are awarded for supervising each graduate student.

- 4、每指導一名學生有具體成果表現，得二分。

Two points are awarded for each graduate student supervised with concrete achievements.

- (三) 教材教案（最高八分）。

Teaching Materials and Syllabi (Maximum 8 points):

- 1、提供所有課程大綱者，每門課得二分。

Two points are awarded for providing syllabi for all courses, per course.

- 2、提供教材教案者，每門課得二分。

Two points are awarded for providing teaching materials, per course.

- (四) 參與院校核心課程及推廣教育（最高四分）。

Participation in Core Courses and Extension Education of the University and College (Maximum 4 points):

- 1、任三年參與院校核心課程之講授，每門課得二分。

Two points are awarded for teaching core courses of the university or college in three years, per course.

- 2、任三年參與推廣教育之講授，每門課得二分。

Two points are awarded for teaching extension education courses in three years,

per course.

3、任三年參與通識課程之講授，每門課得二分。

Two points are awarded for teaching general education courses in three years, per course.

(五) 教學評量與反思 (最高四分)

Teaching Evaluation and Reflection (Maximum 4 points):

1、原職等任意三學期教學評量平均值，達校平均值以上得三分。

Three points are awarded if the average teaching evaluation score for any three semesters in the current rank is above the university average.

2、獲教學績優獎勵者，得三分。

Three points are awarded for receiving outstanding teaching awards.

3、提供教學評量反思報告者，得二分。

Two points are awarded for providing a teaching evaluation reflection report.

(六) 教學總分依以上各項成績合計之，滿分三十分，如逾三十分者以三十分計。

The total score for teaching is based on the sum of the scores from the above items, with a maximum of 30 points. If the score exceeds 30 points, it will be counted as 30 points.

三、服務與合作

Service and Collaboration

(一) 年資 (最高五分)：達各級教師基本年資以上者，每多一年得一分。

Years of Service (Maximum 5 points): One point is awarded for each year exceeding the minimum years of service required for each faculty rank.

(二) 參與服務 (升等教授最高五分，升等副教授最高十分)

Participation in Service (Maximum 5 points for promotion to professor, Maximum 10 points for promotion to associate professor)

1、兼任或代理行政職務者，每學期三分。

Three points per semester for holding or acting in administrative positions.

2、為本所辦理學術研討會，每次二分。

Two points per event for organizing academic conferences for the Institute.

3、校務會議代表：每學期二分。

Two points per semester for serving as a representative in the University Council.

4、院務會議代表：每學期二分。

Two points per semester for serving as a representative in the College Affairs Meeting.

5、分擔所業務工作，每學期每一項二分。

Two points per semester for each item of service provided to the Institute.

6、發有聘書之學校工作或學校各委員會委員者，每學期二分。

Two points per semester for serving as a member of university-level committees with an appointment letter.

7、管理實驗室、研究室者，每學期二分。

Two points per semester for managing laboratories or research rooms.

(三) 輔導學生 (升等教授最高四分，升等副教授最高七分)

Student Counseling (Maximum 4 points for promotion to professor, Maximum 7

points for promotion to associate professor)

- 1、擔任學生校代表隊之領隊或教練者，每學期二分。

Two points per semester for serving as a coach or team leader for university-level student sports teams.

- 2、擔任本校社團指導老師者，每學期一分。

One point per semester for serving as an advisor for university-level student clubs.

- 3、擔任導師者，每學期一分。

One point per semester for serving as a class advisor.

- 4、指導研究生參加論文發表，每次一分。

One point per event for supervising graduate students participating in paper presentations.

(四) 產學合作與研究計畫 (最高三分)

Industry-Academia Collaboration and Research Projects (Maximum 3 points)

- 1、擔任發有聘書之政府機關或公私立學校兼任專業職務者，每學期二分。

Two points per semester for holding professional part-time positions in government agencies or public/private schools with an appointment letter.

- 2、代表所之個人研究成果獲殊榮或具體研發成果者，每件三分。

Three points per item for individual research achievements or concrete research and development results representing the Institute.

- 3、受邀參加政府機關或民間機構之體育專業會議者，每次二分。

Two points per event for being invited to participate in professional sports conferences organized by government agencies or private organizations.

- 4、主持建教合作研究計劃等，每案二分。

Two points per project for leading industry-academia collaboration research projects.

- 5、擔任期刊編審者，得二分。

Two points for serving as a journal editor.

(五) 其他服務事項 (升等教授最高三分，升等副教授最高四分)

Other Service Items (Maximum 3 points for promotion to professor, Maximum 4 points for promotion to associate professor)

- 1、於校內外研討會、學術會議發表論文或主講者，每次二分。

Two points per event for presenting papers or giving lectures at domestic or international conferences or academic conferences.

- 2、於校內外研討會、學術會議擔任主持人或評論人者，每次一分。

One point per event for serving as a chairperson or discussant at domestic or international conferences or academic conferences.

- 3、代表所、院、校演講者，每次二分。

Two points per event for giving lectures representing the Institute, College, or University.

- 4、代表所、院、校與校外民間進行社會公益服務者，每次二分。

Two points per event for representing the Institute, College, or University in providing social welfare services to external organizations.

- 5、代表學校參加全國大專杯球類比賽獲殊榮者，每次二分。

Two points for winning awards in national intercollegiate athletic competitions representing the university.

- 6、擔任學校教職員工球類代表隊之領隊或教練者，每次二分。

Two points per event for serving as a coach or team leader for university faculty and staff sports teams.

- 7、代表本院或本所參加球類比賽獲殊榮者，每次二分。

Two points per event for winning awards in sports competitions representing the College or the Institute.

- (六) 服務與合作總分依以上各項成績合計之，升等教授者，滿分二十分，如逾二十分者，以二十分計；升等副教授者，滿分三十分，如逾三十分者，以三十分計。

The total score for service and collaboration is based on the sum of the scores from the above items. For applicants for promotion to professor, the maximum is 20 points. If the score exceeds 20 points, it will be counted as 20 points. For applicants for promotion to associate professor, the maximum is 30 points. If the score exceeds 30 points, it will be counted as 30 points.

- 四、以上研究、教學及服務與合作分數之計算，均計算至申請升等或改聘當學期結束為止。

The calculation of scores for research, teaching, and service and collaboration is based on the period up to the end of the semester in which the application for promotion or reappointment is submitted.

- 第五條 本所專任教師之升等年資，以其在本校任教者為原則，在他校任教年資，經教評會通過者，得酌予採計。留職留薪或留職停薪或經核准借調仍繼續在本校授課者，於申請升等時，其留職留薪或留職停薪期間年資折半計算，最多採計一年；其借調期間年資最多採計二年，未授課者不予計算。年資之計算至升等時為準。

The years of service for full-time faculty members of the Institute applying for promotion are, in principle, based on their service at the University. Years of service at other institutions may be considered if approved by the Faculty Evaluation Committee. Years of service during unpaid leave, leave without pay, or approved secondment while continuing to teach at the University will be counted as half-years when applying for promotion, with a maximum credit of one year. Years of service during secondment will be credited for a maximum of two years; years without teaching will not be counted. Years of service are calculated up to the date of the promotion application.

- 第六條 本所兼任教師之升等資格，除任教年資折半計算外，其餘參照專任教師辦理。

The qualifications for promotion of part-time faculty members of the Institute are the same as those for full-time faculty members, except that the years of service are counted as half-years.

- 第七條 本所教師申請升等、改聘，除須備妥評審項目所列各種證明文件及著作外，亦得就有關事項自行陳述，提供評審委員參考。各項文書均須於教評會召開前七日備齊送交教評會。所教評會應依第四條之規定審查申請人之積分，不及格者，應為不予推薦。

Faculty members of the Institute applying for promotion or reappointment must submit all necessary supporting documents and publications listed in the review items and may also provide additional statements for the reference of the review committee members. All documents must be submitted to the Faculty Evaluation Committee at least seven days before the meeting. The Institute's Faculty Evaluation Committee shall review the applicant's scores in

accordance with Article IV. Applicants who do not meet the minimum score requirements shall not be recommended.

第八條 每位評審委員評定總分七十分以上者為同意升等，教評會有應出席委員（評審教授資格案時為教授級委員）三分之二以上出席，參加表決委員（評審教授資格案時為教授級委員）同意人數達三分之二以上，由本所教評會向院教評會推薦。其以同意票議決者亦同。各項評審表由教評會依據本辦法訂定之。

Each review committee member shall evaluate and assign a total score. A score of 70 or above is considered a passing grade for promotion. The Faculty Evaluation Committee shall have at least two-thirds of its members (when reviewing professor cases, at least two-thirds of the professor-level members) present. The promotion must be approved by at least two-thirds of the participating members (when reviewing professor cases, at least two-thirds of the participating professor-level members). The Institute's Faculty Evaluation Committee shall recommend the approved candidates to the College's Faculty Evaluation Committee. The same applies to decisions made by voting. The evaluation forms shall be established by the Faculty Evaluation Committee in accordance with these Regulations.

評審成績之計算，獲教評會評審通過者，以各委員評定總分七十分以上之成績核計其各大項及總成績之平均分數，評分未達七十分之成績不予採計。未獲通過者不予核計平均分數。The calculation of the evaluation score is as follows: for those who are approved by the Faculty Evaluation Committee, the average score of each major category and the overall average score are calculated based on the scores of 70 or above assigned by each committee member. Scores below 70 are not included in the calculation. For those who are not approved, the average score is not calculated.

第九條 本辦法未盡事宜悉依照本校及本所相關規定辦理。

Matters not covered by these Regulations shall be handled in accordance with the relevant regulations of the University and the Institute.

第十條 本辦法經所務會議通過，報院核定後公布施行，修訂時亦同。

These Regulations shall take effect after being passed by the Institute Affairs Meeting and submitted to the College for approval and public announcement. The same procedure shall apply to any amendments.